

Connections Public Charter School

Governing Board Minutes

October 23, 2023

Kress Building 3:15 pm

Call to Order: Mr. Garcia called the meeting to order at 3:19 pm.

Members Present: Romeo Garcia, Pam Thatcher (Recorder), Damon Murphy, Gerald Taber, Nalu Tufui, Christina Wilbourn,

Members Absent: Kirk Bailey, Michael Fischer

Guests: Cheryl Gravela, Joanna Highstein, Clint Kolyer, Cade Loftin, John Woolverton

Approval of Agenda: Members reviewed the draft agenda for the October 16, 2023 meeting.

A motion was made by Gerald Taber to approve the agenda for October 16, 2023 as presented. The motion was seconded by Damon Murphy and was approved with consensus.

Approval of Minutes September 18, 2023 meeting: Members reviewed the minutes from meeting on September 18, 2023.

A motion was made by Mr. Murphy to approve the September 18, 2023 minutes. Members discussed the minutes. The motion was seconded by Nalu Tufui and was approved by Romeo Garcia, Pam Thatcher, Damon Murphy, Gerald Taber, and Nalu Tufui. Christina Wilbourn was absent on September 18, 2023 and therefore abstained.

Approval of New Members: *A motion was made by Mrs. Wilbourn to approve the seating of Joanna Highstein and Clint Kolyer as new board members. Motion was seconded by Mr. Murphy.*

Election of Officers: Treasurer needed

Food Program Update: *More students and adults are eating. Operations are going smoothly.*

Public Input: none

Correspondence & Communication: none

Commission School Lead Report: none

Old Business:

Evaluations for Teachers and Administration Update: *Teacher Professional Development (PD) meetings are held every other Wednesday, and Friday PDs have been scheduled. Mrs. Wilbourn recommends similar PD sessions for educational assistants and paraprofessional tutors to discuss topics like mission and vision. Mr. Loftin and Mrs. Wilbourn will plan and organize a time to hold these sessions.*

New Business:

Approval of New Substitute Teachers: *Jen Miles is interested. She already has paperwork completed. Agata Highstein is interested in substituting in a couple of months. She will complete paperwork.*

A motion was made by Mr. Murphy to accept Jen Miles as a new substitute teacher. Motion was seconded by Mr. Taber and approved with consensus.

Review and Revision of Governing Board Policies: none

Lockdown and Active Shooter Procedures: *Gen Tamara did an assessment and gave recommended actions for the school to work on before the official report comes out in December. Positives from his preliminary report include: doors are already locked by policy, solid lockdown policy, fundamentals are in place. An active shooter scenario will take more planning.*

Operations Report:

Operations Status - Financial Officer's Report:

Highlights: Not much income coming in, but account is still generating good interest. ESSER money was used to purchase cafeteria tables and benches. Two were damaged and new ones will be sent out. With these new tables, we can safely seat more students for meals. An internet filter was purchased, PBIS system and rewards were purchased, and the electric bill is very high. Official enrollment date was October 16, with enrollment 5 more than planned for: 350.

Members reviewed the financial statements for September 2023. Ms. Gravela answered members questions. Members discussed.

New check signers: John Woolverton and Cade Loftin

Approval of Financial Statements:

A motion was made by Mrs. Wilbourn to approve the Financial Statement for September 2023. The motion was seconded by Mr. Murphy and was approved with consensus.

Administrator's Report: Mr. Murphy

Current enrollment: *Enrollment was 350 on Official Enrollment Date, October 16, 2023.*

Title I Report: *October deadlines were all met.*

Student Achievement Report: *Mr. Garcia got an email notification that spring 2023 state test scores are now available.*

Kaumana Property Report: *Dr. Scott helped with the plans for the 15-acre site.*

Other Items:

PBIS (Positive Behavioral Intervention System): *We have purchased an online program that rewards students for positive behaviors. Ice cream/Frozen Yogurt machine might be purchased from business on the corner that is closing for use on periodic awards days.*

Honor roll: *Names of students with GPA 3.0 and higher will be posted on Schoology.*

Variety Show: *Grace Chao is organizing the variety show to be held in December at the Palace Theater.*

Threat Assessment Training: *Our school will be scheduled for training on November 7 with Tiffany from AOC.*

Media: *Mr. Miller launched the website, and Mr. Taber will be helping to post items. We need to keep the link to the original website active until everything is transferred to the new site as some of the postings involve Title I compliance.*

School Day Start Time: *Mr. Woolverton is recommending moving school start time to 7:45 am and 8 am. He explained that the number of before-school discipline issues caused by students having an hour of idle time warrants the change. These students are dropped off by parents, with some being dropped off before 7 am. He will survey staff to determine if school start time should be moved up to 7:45 am and 8:00 am.*

Mr. Garcia adjourned the meeting at 4:49 pm.

Next Meeting: November 20, 2023

Adjournment: 4:49 pm

Respectfully submitted by:

Mr. Romeo Garcia

Connections Governing Board Chair