

**Connections Public Charter School**

**Governing Board Minutes**

**December 17, 2025**

**Kress Building 3:15 pm**

**Call to Order:** Ms. Wilbourn called the meeting to order at 3:31pm

**Members Present:** Damon Murphy, Christina Wilbourn, Nalu Tufui, Pam Thatcher, Sherri Kolman, Clint Kolyer, Heather McDaniel

**Members Absent:** Joanna Highstein, Romeo Garcia

**Guests:** Cheryl Gravela, John Thatcher

**Recorder:** Minutes for today's meeting are recorded by Mrs. McDaniel.

**Public Comment:**

**Approval of Agenda:** Members reviewed the agenda for the December 17, 2025 meeting.

*A motion was made by Ms. Kolman to approve the agenda. The motion was seconded by Mrs. Thatcher and was approved with consensus.*

**Approval of Minutes for November 19, 2025 meeting:** Members reviewed the minutes from the meeting on November 19, 2025.

*A motion was made by Ms. Kolman to approve the November 19, 2025 minutes as presented. The motion was seconded by Ms. Tufui and was approved with consensus.*

**Correspondence & Communication:**

**Mr. Murphy reported that court dates have been set for the UPW HLRB THP payments grievance.**

1/5 – Dispositive motions deadline (motion asking the board to rule in our favor without a hearing on the merits)

2/9 to 2/13 and 2/17 to 2/19 – Hearing on the Merits (mini-trial)

**Mr. Murphy reported that an arbitrator has been approved for the HSTA grievance, to arbitrate HSTA campus visitation without permission.**

**Commission School Lead Report:** none

**Old Business:** none

## New Business:

**Approval of New Substitute Teachers: none**

**Review of Governing Board Policies: Pam provided an updated Parent and Family Engagement Policy.**

*A motion was made by Ms. Tufui to approve the revised Parent and Family Engagement Policy. The motion was seconded by Mr. Kolyer and was approved with consensus.*

## Operations Report:

**Financial Officer's Report: Ms. Gravela provided the financial reports. Notable items were addressed, and members discussed the items.**

*A motion was made by Mrs. McDaniel to accept the financial report. The motion was seconded by Ms. Kolman and was approved with consensus.*

*A motion was made by Mrs. Thatcher to approve the expenditure of \$10,415.00 for SSFM International to do a traffic study for the development of the Kaumana Property. The motion was seconded by Ms. Kolman and was approved with consensus.*

## Administrator's Report:

**Current enrollment: 343**

**Title I Report:**

**Mr. Murphy reported on student attendance issues, and possible solutions that are being developed**

**Mrs. Thatcher reported that we are CSI (Comprehensive Support and Improvement) status due in part to a prior year low graduation rate, which has since doubled. Other factors also have affected meeting goals. A plan for improvement strategies is being submitted, including professional development. Budget and Actions data were made available.**

**Student Achievement Report: Mr. Murphy reported on standardized testing dates coming up.**

**Kaumana Property Report: Mr. Murphy reported on efforts for getting produce from the farm to be suitable for kitchen use, and processing methods that are being explored. HCNP grant funds are being used for materials for processing the produce.**

**Food Service Program Update: Mr. Murphy referred to the Kaumana Report.**

**Performance, Growth and Accreditation Initiatives Report: Mr. Murphy reported on communications with Cognia. A two year accreditation plan will be pursued. Administrators' Evaluations will be a standing Governing Board meetings agenda item going forward.**

**Other Items:**

**Mr. Murphy offered an official appreciation to Mr. Kolyer for his work on carts for the YONDR student iphones management system.**

*A motion was made by Ms. Kolman to go into executive session at 4:47pm to update the Board on a prior student issue. The motion was seconded by Mrs. Thatcher and was approved with consensus. Ms. Gravela and Mr. Thatcher excused themselves from the meeting.*  
*A motion was made by Mrs. McDaniel to go out of executive session at 4:55pm. The motion was seconded by Mr. Kolyer and was approved with consensus. There was no action out of executive session.*

**Next Meeting: January 21, 2026 at 3:15 pm.**

**Adjournment: Ms. Wilbourn adjourned the meeting at 5:00 pm.**

**Respectfully submitted by:**

**Mr. Romeo Garcia**

***Connections Governing Board Chair***