

**Connections Public Charter School**

**Governing Board Minutes**

**August 14, 2024**

**Kress Building 3:15 pm**

**Call to Order: Mr. Murphy called the meeting to order at 3:27pm.**

**Members Present: Damon Murphy, Clint Kolyer, Christina Wilbourn, Nalu Tufui, Pam Thatcher**

**Members Absent: Romeo Garcia, Michael Fischer, Joanna Highstein**

**Guests: John Woolverton, Cheryl Gravela, Cade Loftin, (Xiomara Mejia as Recorder)**

**Approval of Agenda: Members reviewed the draft agenda for the August 14, 2024 meeting.**

*A motion was made by Mrs. Thatcher to approve the agenda for August 14, 2024. The motion was seconded by Mrs. Wilbourn and was approved with consensus. Mrs. Thatcher abstained.*

**Approval of Minutes June 17, 2024 meeting: Members reviewed the minutes from meeting on June 17, 2024.**

*A motion was made by Mr. Murphy to approve the June 17, 2024 minutes as presented. Members discussed the minutes. The motion was seconded by Mrs. Wilbourn and was approved with consensus. Mrs. Thatcher abstained.*

**Approval of New Members: None. Mr. Murphy might have someone available. Members discussed sending out a request to the community for parents and/or community members to join.**

**Election of Officers: None**

**Food Program Update: None**

**Public Input: None**

**Correspondence & Communication: Mr. Murphy received a letter from HSTA regarding a grievance pertaining to school starting 15 minutes earlier. Mr. Murphy informed members that the letter is advising that the union is moving to the next step, which is arbitration. He sent a copy of the letter and original HSTA grievance letter AG Richard Thomason.**

**Commission School Lead Report: None**

**Old Business: None**

**New Business:**

**Approval of New Substitute Teachers: Mr. Loftin is requesting approval for Ryan Jones as a substitute. Mr. Loftin stated that Mr. Jones has all required paperwork in.**

**A motion was made by Ms. Tufui to approve Mr. Jones as a substitute. The motion was seconded by Mrs. Thatcher and approved with consensus. Mrs. Thatcher abstained. Mr. Loftin is also requesting James Carr as a substitute. Mr. Loftin stated that Mr. Carr is a certified TSEAS substitute.**

**A motion was made by Ms. Tufui to approve Mr. Carr as a substitute. The motion was seconded by Mrs. Wilbourn and approved with consensus. Mrs. Thatcher abstained.**

**Review and Revision of Governing Board Policies: none**

**Ethics Training Evaluations: An email was sent out to members to complete Ethics Training for Governing Board Members. Mr. Murphy asked members to complete the training before the next meeting.**

**Administrator Evaluation: Mr. Murphy informed members that Mr. Woolverton, Mr. Loftin and himself would be turning evaluations for Administrators to Mr. Thatcher by the end of the week. Members discussed.**

#### **Operations Report:**

##### **Operations Status - Financial Officer's Report:**

*Members reviewed the financial statements for June and July 2024. Ms. Gravela went over the report with members. Ms. Gravela informed members that we are planning on carrying over \$88,000 of unused ESSER/Impact funds and \$500,000 of per pupil funds. Ms. Gravela clarified that in the June 2024 report, members will see a negative balance in both of those accounts. The July 2024 report will show those balances in the budget.*

##### **Approval of Financial Statements:**

*A motion was made by Mr. Kolyer to approve the 2024 financial statements. The motion was seconded by Mrs. Wilbourn and was approved with consensus. Mrs. Thatcher abstained.*

*Ms. Gravela informed members that they are currently looking to purchase a 2022 Ford van with 3-year warranty for \$69,190.13 to replace the oldest van.*

*A motion was made by Mr. Murphy to approve purchase of 2022 Ford van for \$69,190.13. The motion was seconded by Ms. Tufui. Members discussed justification for this purchase. The motion was approved with consensus. Mrs. Thatcher abstained.*

#### **Administrator's Report:**

**Current enrollment: 362. Mr. Murphy informed members that August 20, 2024 was 10 day count. Mr. Murphy will be reaching out to families to make sure we achieve at least 350 by count day.**

**Title I Report: Mrs. Thatcher informed members Indicators 1 and 4 were the last tasks due and have been completed.**

**Student Achievement Report: None**

**Kaumana Property Report: Mr. Murphy informed members that they are considering purchasing a Kei-car for the property. Members discussed.**

**Other Items:**

**Mr. Murphy informed members about the Commission visit. They requested that the following policies be updated and posted on the school website: attendance and policy for reporting of crime-related incidents. The Attendance policy was revised to reflect the new start/end times. Mr. Murphy also stated that the Commission has requested a creation of the Safety Plan summary.**

**A motion was made by Mrs. Wilbourn to approve the updated version of the attendance policy, approve the policy for reporting of crime-related incidents, and creation of the safety plan summary for the website. The motion was seconded by Mr. Murphy. Members discussed. The motion was approved with consensus. Mrs. Thatcher abstained.**

**Mr. Murphy is requesting approval to change board meetings to the 3<sup>rd</sup> Wednesday of each month. Mrs. Thatcher has volunteered to make the governing board school year meeting calendar and get it posted on the website.**

*A motion was made by Mrs. Wilbourn to approve the changing of board meetings to the 3<sup>rd</sup> Wednesday of each month. The motion was seconded by Mr. Kolyer and was approved with consensus. Mrs. Thatcher abstained.*

**Mr. Woolverton is requesting approval to make the following changes to the Discipline Policy's Inappropriate Conduct/Consequences section. He is requesting adding the following: fighting, harassment, bullying, cyberbullying as Class A Offenses.**

*A motion was made by Mrs. Wilbourn to approve the addition of fighting, harassment, bullying, and cyberbullying as Class A Offenses into discipline policy's inappropriate conduct/consequences section. Members discussed. The motion was seconded by Ms. Tufui and was approved with consensus. Mrs. Thatcher abstained.*

**Mr. Woolverton is requesting approval to revise the language in the Dress Code policy to bring clarity.**

***3. Students May Wear:***

- ***Midriff baring sleeved shirts (see NOTE below)***
- ***Tank tops, spaghetti straps, and halter tops that do NOT expose a student's midriff.***

***(see NOTE below)***

***(NOTE: Students may have exposed shoulders OR exposed midriff, BUT NOT BOTH simultaneously. If a student's midriff is exposed, that student shall wear a top with sleeves that extend past the top/outer point of the shoulder and down the upper arm. In addition, any student whose attire exposes either shoulders or midriff MUST be wearing a bottom NO SHORTER than mid-thigh.)***

*A motion was made by Ms. Wilbourn to approve the revision of language to the Dress Code policy regarding midriff and shoulders. Members discussed. The motion was seconded by Ms. Tufui and was approved with consensus. Mrs. Thatcher abstained.*

**Mr. Murphy adjourned the meeting at 4:57 pm.**

**Next Meeting: September 18, 2024 at 3:15 pm.**

**Adjournment: 4:57 pm**

**Respectfully submitted by:**

**Mr. Romeo Garcia**

***Connections Governing Board Chair***