

**Connections Public Charter School**  
**Governing Board Minutes**  
**May 13, 2019 draft**  
**Kress Building, 3<sup>rd</sup> floor, 3:30 pm**

**Call to Order:** Dr. Oshiyama called the meeting to order at 3:38 pm.

**Members Present:** Heather McDaniel, John Thatcher, Shinji Salmoiraghi, Libby Oshiyama, Alvina Kaho'onei

**Members Absent:** Damien DeMello, Jr., Lori Loftin, Jonelle Fukushima

**Guests:** none

**Approval of Agenda:**

*A motion was made by Ms. Kaho'onei to approve the agenda. The motion was seconded by Mr. Thatcher and was approved with consensus.*

**Approval of Minutes for January 28, 2019 meeting:** *A motion was made by Mr. Thatcher to accept the minutes from the April 22, 2019 meeting. The motion was seconded by Ms. Kaho'onei and was approved with consensus.*

**Public Input:** none

**Correspondence & Communication:** none

**Financial Officer's Report:** Dr. Oshiyama reported that she reviewed the financial documents and found no concerns. She noted that a new ELA curriculum was purchased and appreciated the quality of that curriculum. She noted the expenditure of some funds to supplement student travel expenses to Thailand.

**Approval of Financial Statements:**

**Members reviewed and discussed the April Operations Statement.**

*A motion was made by Mr. Salmoiraghi to approve the Operations Statements for April 2019. The motion was seconded by Ms. Kaho'onei and was approved with consensus.*

**Operations Report:**

- **Operations Status:** Mrs. McDaniel discussed some items in the April financial statements.

**Administrator's Report:**

- **Current enrollment:** 344
- **Mr. Thatcher reported**
- **Mr. Thatcher reported on the Charter School Commission Educational Summit on O'ahu in June.**  
*A motion was made by Mr. Thatcher to appoint a panel according to the invitation to attend the summit. The motion was seconded by Mr. Salmoiraghi and was approved with consensus.*

**Title I/Student Achievement Report:**

- **Mr. Thatcher reported standardized testing is finishing up and results will be available soon.**

**Old Business**

- **Administrator Evaluation Process:** tabled

**New Business:**

- **Approval of New Substitute Teachers:** *none*

- **Governing Board Policies:**

**Mr. Thatcher suggested a policy which would complement the Complaint Procedure, ensuring that Board members will not take action in conflict with complaints protocols.**

*A motion was made by Mrs. McDaniel to adopt a “No Action Until” policy as follows: “The Governing Board, its officers, members, and its committees will not act upon, hear or entertain any stakeholders’ concerns or complaints individually, until and unless the director has had the opportunity to address the complaint or concern. Members may only inform stakeholders of this policy. If the director determines that officers, members or committees have violated this policy, the director is required to report the violation to the full Board.” The motion was seconded by Ms. Kaho’onei and was approved with consensus.*

**Mrs. McDaniel discussed adopting a policy to establish use of the Kaumana property for day camp use as determined by Connections’ staff, allowing for varied student educational activities during the day.**

*A motion was made by Mr. Thatcher to adopt a “Kaumana Day Camp Use” policy for the leased Kaumana property as follows: “The CPCS/CBESS Kaumana leased property may be used for varied day camp educational activities during the day, with supporting improvements to the property.” The motion was seconded by Ms. Kaho’onei and was approved with consensus.*

**Next Meeting: July 15, 2019 at 12:00 pm.**

**Adjournment: 4:25 pm.**

**Respectfully submitted by:**

**Heather McDaniel**

***Connections Governing Board Secretary***