

**Connections Public Charter School**  
**Governing Board Minutes**  
**August 13, 2018**  
**Kress Building, 3<sup>rd</sup> floor, 3:30 pm**

**Call to Order:** Dr. Oshiyama called the meeting to order at 3:40 pm.

**Members Present:** Heather McDaniel, John Thatcher, Libby Oshiyama, Damien DeMello, Jr., Lori Loftin, Jonelle Fukushima, Alvina Kaho'onei

**Members Absent:** Amanda Uowolo

**Guests:** Shinji Salmoiraghi

**Approval of Agenda:**

*A motion was made by Mr. Thatcher to approve the agenda. The motion was seconded by Ms. Fukushima and was approved with consensus.*

**Seat New Members For SY 2018-2019:** Members were introduced to Shinji Salmoiraghi, CPCS teacher, interested in serving on the Board for this school year.

*A motion was made by Ms. Fukushima to seat Shinji Salmoiraghi as Staff Representative, Heather McDaniel as Staff Representative, John Thatcher as Administrative Representative, Jonelle Fukushima as Community Representative, Libby Oshiyama as Community Representative, Alvina Kaho'onei as Community Representative, Lori Loftin as Parent Representative, and Damien DeMello as Parent Representative. The motion was seconded by Mr. DeMello and was approved with consensus.*

**Seat Officers For SY 2018-2019:** Members discussed officers for the coming school year.

*A motion was made by Mr. DeMello to seat the following as Board Officers for SY 2018-2019: Dr. Oshiyama as Chair and Financial Officer and Mrs. McDaniel as Secretary. The motion was seconded by Ms. Loftin and was approved with consensus.*

**Approval of Minutes for June 4, 2018 meeting:** *A motion was made by Mr. DeMello to accept the minutes from the June 4, 2018 meeting. The motion was seconded by Ms. Loftin and was approved with consensus.*

**Public Input:** none

**Correspondence & Communication:** none

**Operations Report:** Mrs. McDaniel reported on the initial per-pupil allotment and expenditures related to curriculum, and the status of the contingency fund in relation to the student count being less than the projected enrollment that informed the 18-19 budget.

**Financial Officer's Report:** Dr. Oshiyama reported reviewing financial documents and finding no conflicts or concerns.

**Approval of Financial Statements:**

Members reviewed and discussed the July Operations Statements. Approval was tabled pending the statements from May through August. Members will consider the auditor's report in September.

## Administrator's Report:

- **Current enrollment: 337**

## Title I/Student Achievement Report:

- **Mr Thatcher reported on an upcoming meeting Aug 28, 2018 on Oahu to discuss the SY 2018-2019 Title I plan. Mr. Thatcher will attend and invited other members would like to attend.**
- **Test scores from SY 17-18 will be available next month.**

## Old Business

- **Kaumana Special Use Permit Status: pending.**
- **Administrator Evaluation Process: Mrs. McDaniel reported that members and others continue to review a template to form the framework for the evaluation instrument for Connections Administrator. Members Mr. Salmoiraghi, Ms. Fukushima and Mr. DeMello will comprise an ad hoc committee to proceed with the process.**

## New Business:

- **Approval of New Substitute Teachers: none**
- **Review and Revision of Governing Board Policies:**  
**Members discussed the current Unpaid Meals Policy, and a conflict with participation in the National School Lunch Program.**  
*Mr. Thatcher made a motion to revise the Unpaid Meals Policy to resolve the conflict with participation in the National School Lunch Program. The motion was seconded by Ms. Kaho'onei and was approved with consensus.*
- **Staff Recommendations SY18-19**  
**Mr. Thatcher discussed the current list of 57 recommended employees.**  
*A motion was made by Mr. Salmoiraghi to approve the list. The motion was seconded by Ms. Kaho'onei and was approved with consensus.*  
**Members discussed the appointments of Educational Officers for the 2018-2019 school year.**  
*A motion was made by Ms. Fukushima to appoint John Thatcher, Eric Boyd and Heather McDaniel as Educational Officers for the 2018-2019 school year. The motion was seconded by Ms. Loftin and was approved with consensus.*

**Next Meeting: September 10, 2018 at 3:30 pm.**

**Adjournment: 5:00 pm.**

**Respectfully submitted by:**

**Heather McDaniel**

***Connections Governing Board Secretary***