

Connections Public Charter School
Governing Board Minutes
April 24, 2018
Kress Building, 3rd floor, 3:30 pm

Call to Order: Dr. Oshiyama called the meeting to order at 3:39 pm. Dr Oshiyama requested that Damien DeMello serve as designee for the parent role group for the purpose of assembling a quorum. Mr. DeMello accepted.

Members Present: Heather McDaniel, John Thatcher, Kate Wines, Libby Oshiyama. The Staff role group designated Kate Wines to be the member to cast votes for this meeting, to remain in compliance with the 1/3 rule.

Members Absent: Jonelle Fukushima, Alvina Kaho'onei, Amanda Uowolo

Guests: Mr. Damien DeMello, Jr. and Ms. Lori Loftin

Approval of Agenda:

A motion was made by Mr. Thatcher to approve the agenda, with changes. The motion was seconded by Mrs. McDaniel and was approved with consensus.

Administrator's Report:

•**Current enrollment:** 349

•**Mr. Thatcher reported that a call was made to the superintendents office regarding inappropriate employee behavior. The report was erroneous and was addressed by Mr. Thatcher.**

Other items:

•**Mr. Thatcher reported that two parents have expressed interest in serving on the Board for the remainder of the school year. The individuals introduced themselves to the Board and discussed their interest.**

A motion was made by Mr. Thatcher to seat Mr. DeMello and Ms. Loftin as parent representatives for the duration of the 2017-2018 school year. The motion was seconded by Mrs. Wines and was approved with consensus.

•**Members discussed a proposed change to the ByLaws regarding voting members and quorums.**

A motion was made by Mr. Thatcher to revise the ByLaws to state that the Staff role group in any given meeting, when necessary, shall designate one member from that group to be their voting designee, to remain in compliance with the rule stating that no more than 1/3 of a Board's membership can be composed of school employees. The motion was seconded by Mr. DeMello and was approved with consensus.

•**Mr. Thatcher reported that, due to incidents with persons currently on the list of approved substitutes, he recommends that those individuals be removed from the list.**

A motion was made by Mr. Thatcher to remove two substitutes from the list. The motion was seconded by Ms. Loftin and was approved with consensus.

•*A motion was made by Mr. Thatcher to go into executive session to discuss a complaint by a parent about an EA and another teacher. The motion was seconded by Mr. DeMello and was approved with consensus.*

A motion was made by Mr. DeMello to go out of executive session. The motion was seconded by Mrs. Wines and was approved with consensus.

•*A motion was made by Mr. DeMello to ratify Mr. Thatcher's position that the complaint is moot because the student is no longer enrolled. The motion was seconded by Mrs. Wines and was approved with consensus.*

Approval of Minutes for February 12, 2018 Meeting:

A motion was made by Mr. Thatcher to accept the minutes from the February 12, 2018 meeting. The motion was seconded by Mr. DeMello and was approved with consensus.

Public Input: none

Correspondence & Communication: none

Financial Officer's Report: Dr. Oshiyama reported reviewing financial documents and finding no conflicts or concerns. She is encouraged by the expenditures supporting staff development in innovations. Expenditures are appropriate.

Approval of Financial Statements:

Members reviewed and discussed the February and March Operations Statements.

A motion was made by Mrs. Wines to accept the February and March Operations Statements. The motion was seconded by Mr. DeMello and was approved with consensus.

Operations Report:

•Mrs. McDaniel reported the following funds received and spent:

1. \$50,800 Title I funds received for employee wages, 48 new Chromebooks, ISTE (International Society for Technology in Education) memberships for teachers, and expenses for 14 staff to attend the ISN (Innovative Schools Network) national conference in Wisconsin in April.
2. \$10,629.23 Title IIA funds received for EdTech Teacher Conference in Palm Springs (registration and travel costs for 3 participants) and airfare for one to the ISN National Conference in Wisconsin
3. \$27,828 in SpEd funds, most of which was for 1:1 PPTs.
4. \$8785.72 in additional Federal Impact Aid funds received.
5. In March the final payment on the bus payment schedule was made. BMO Harris Bank has been contacted and they will make a request to close the account and send us the title.
6. Legislature in conference committee for facilities funding decision.

Title I/Student Achievement Report

•Mr Thatcher reported on the Title I Plan for 2018-2019. It is being reviewed. The focus is continued emphasis on staff development , including the staff participation in the ISN National Conference in Wisconsin, which was very productive.

•Student Achievement: Students are still in the testing process and results will be available later. We are continuing to work with CRDG to develop a continuous math curriculum to support improved performance.

Old Business

•Administrator Evaluation Process: Mrs. McDaniel reported that members and others are reviewing a template to form the framework for the evaluation instrument for Connections Administrator.

•HGEA Grievance: Mr. Thatcher reported that the settlement was reached on the grievance. Mr. Thatcher approved the settlement amount.

A motion was made by Ms. Loftin to ratify the settlement amount approved by Mr Thatcher. The motion was seconded by Mr. DeMello and was approved with consensus.

New Business:

- **Kaumana Special Use Permit Status: Mrs. McDaniel reported that the decision on the appeal is expected by Summer 2018.**

•Review and Revision of Governing Board Policies: Members reviewed the Unpaid Meals Policy and discussed a proposed change.

A motion was made by Mr. Thatcher to revise the Unpaid Meals Policy to include a statement that students who develop a pattern (three times or more in a month) of ordering meals and not picking them up may be required to reimburse the school for those meals. The motion was seconded by Mr. DeMello and was approved with consensus.

•Approval of New Substitutes: none

Next Meeting: June 4, 2018 at 3:30 pm.

Adjournment: 5:05 pm.

Respectfully submitted by:

Heather McDaniel

Connections Governing Board Secretary