

Connections Public Charter School
Governing Board Minutes
September 18, 2018 draft
Kress Building, 3rd floor, 3:30 pm

Call to Order: Dr. Oshiyama called the meeting to order at 3:35 pm.

Members Present: Heather McDaniel, John Thatcher, Libby Oshiyama, Damien DeMello, Jonelle Fukushima, Alvina Kaho'onei, Shinji Salmoiraghi

Members Absent: Lori Loftin

Guests: none

Approval of Agenda:

A motion was made by Mr. Thatcher to approve the agenda. The motion was seconded by Ms. Fukushima and was approved with consensus.

Approval of Minutes for August 13, 2018 meeting: *A motion was made by Mr. DeMello to accept the minutes from the August 13, 2018 meeting. The motion was seconded by Mr. Thatcher and was approved with consensus.*

Public Input: none

Correspondence & Communication: A notice of application for liquor license modification was received for Chapter 27 club at 216 Kamehameha Ave, as required by the Liquor Commission, changing to cabaret license.

Operations Report:

Mrs. McDaniel reported on a Building R&M expense to install exit-only devices on the exterior doors on the Kalakaua side of the building. Expenses for installation of an air conditioning system on the third floor of the building was capitalized on 8.31.18, \$30,840. The job is eligible for a \$5600 rebate, pending.

The student enrollment projection for SY18-19 has been revised to 340, due largely to recent natural disasters.

Financial Officer's Report: Dr. Oshiyama reported reviewing financial documents and finding no conflicts or concerns. She was able to have any questions answered. An application has been submitted for Title 1 funds.

Approval of Financial Statements:

Members reviewed and discussed the May through August Operations Statements.

A motion was made by Mr. DeMello to approve the Operations Statement for May 2018. The motion was seconded by Ms. Fukushima and was approved with consensus.

A motion was made by Ms. Kaho'onei to approve the Operations Statement for June 2018. The motion was seconded by Mr. DeMello and was approved with consensus.

A motion was made by Ms. Kaho'onei to approve the Operations Statement for July 2018. The motion was seconded by Mrs. McDaniel and was approved with consensus.

A motion was made by Ms. Kaho'onei to approve the Operations Statement for August 2018. The motion was seconded by Mr. DeMello and was approved with consensus.

Administrator's Report

•**Current enrollment:** 339

•**Mr. Thatcher reported that the 5th grade teacher has resigned. A new teacher was hired, and some teachers reassigned.**

•**Mr. Thatcher will meet with some commission staff to discuss various issues.**

•Mr. Thatcher recommended that Romeo Garcia and Carrie Martin be added to the staff list for 18-19.

A motion was made by Mr. Thatcher to add Romeo Garcia (Vice Principal) and Carrie Martin (Special Education teacher) to the Staff List for SY18-19. The motion was seconded by Ms. Kaho'onei and was approved with consensus.

•Mr. Thatcher recommended that Romeo Garcia, Vice Principal, be appointed as Educational Officer.

A motion was made by Mr. Thatcher to appoint Romeo Garcia as Educational Officer. The motion was seconded by Mr. Salmoiraghi and was approved with consensus.

Title I/Student Achievement Report:

- **Mr Thatcher reported that Title 1 meetings on O'ahu scheduled for August and September were canceled due to hurricanes.**
- **Mr. Thatcher made a decision based on available information to close the school for 5 days total due to the past two hurricanes (Lane August 22, 23, 24 and Olivia September 11, 12.) Families were notified by automated phone system.**
- **Strive HI math and science test scores for SY17-18 were discussed. Transiency has impacted test scores negatively. Attendance also impacts performance. (Interventions are in place to mitigate poor attendance.) More funding may be available to support improvement. School-wide math curriculum has been revised starting this year with support from CRDG.**

Old Business

- **Kaumana Special Use Permit Status: tabled.**
There will be a visitor next week to discuss a Peace Garden project on the property.
- **Administrator Evaluation Process: Mr. Salmoiraghi, Ms. Fukushima and Mr. DeMello will continue to work with the evaluation template in developing the process.**

New Business:

- **Approval of New Substitute Teachers: none**
- **Review and Revision of Governing Board Policies:**
Members discussed the current Discipline Policy.
A motion was made by Mrs. McDaniel to revise the Policy to include a restriction on electronic vapor devices as well as tobacco products. The motion was seconded by Mr. DeMello and was approved with consensus.
Members discussed the current Attendance Policy.
A motion was made by Mrs. McDaniel to revise the Attendance Policy to provide for a notification letter to parents and a Student Support Team meeting after 5 absences.
Members discussed the current Kindergarten Entrance Age Policy.
A motion was made by Mr. DeMello to revise the current enrollment form to align with the Governing Board Policy. The motion was seconded by Mr. Salmoiraghi and was approved with consensus.

Next Meeting: October 15, 2018 at 3:30 pm.

Adjournment: 5:00 pm.

Respectfully submitted by:

Heather McDaniel

Connections Governing Board Secretary