

Connections Public Charter School
Governing Board Minutes
October 12, 2020 draft
Via googlemeets 3:30 pm

Call to Order: Mr. Salmoiraghi called the meeting to order at 3:30 pm.

Members Present: John Thatcher, Shinji Salmoiraghi, Elsie Hayashi, Jonelle Fukushima, Kirk Bailey, Libby Oshiyama, Jerri Potter, Cheryl Gravela (Heather McDaniel, Recorder)

Members Absent: Alvina Kaho'onei

Guests: Romeo Garcia, Pua Ka'ai, Carrie Martin, Jessie Kanakanui, Carol Gray, Pam Thatcher

Approval of Agenda:

A motion was made by Mr. Bailey to approve the agenda. The motion was seconded by Mr. Thatcher and was approved with consensus.

Approval of Minutes for September 14, 2020 meeting: Members reviewed minutes from the September 14, 2020 meeting.

A motion was made by Mr. Bailey to accept the minutes from the September 14, 2020 meeting. The motion was seconded by Ms. Potter and was approved with consensus.

Public Input: none

Correspondence & Communication: none

Commission School Lead Report: none

Operations Report:

Operations Status: Dr. Oshiyama reviewed expenditures and found them to be appropriate, with adequate funds still available.

Financial Officer's Report: Dr. Oshiyama reviewed expenditures and found them to be appropriate, with adequate funds still available.

A motion was made by Ms. Potter to approve the Operations Statement for September 2020. The motion was seconded by Mrs. Hayashi and was approved with consensus.

Ms. Gravela presented two expenditures that are over \$5,000 and require board approval to move forward. The expenditures can be capitalized and won't affect the budget. Two are for air conditioning purchase and repair: \$9937.17 for replacement of unit in Rm 103, and \$11,501.53 for repair of unit servicing the common area. The third is for a water catchment tank for the Kaumana property, \$6,135.39. Funds for the water catchment would come from the \$100,000 earmarked for Kaumana property development.

A motion was made by Mr. Thatcher to approve three expenditures above \$5,000. The motion was seconded by Dr. Oshiyama. Discussion: Mr. Bailey requested more information regarding one of the expenditures. Clarification was provided. The motion was approved with consensus.

Title I/Student Achievement Report:

- **Title I Report:** Mr. Thatcher reported on the SY 20-21 plan. He shared Schoology groups created for Title 1 to post resources, Open House information, the Title 1 program overview, and other documents regarding the Title 1 plan. It will be accessible by parents and Board members.
- **Student Achievement:** STAR testing window is November 30 – December 11. Teachers are encouraged to start testing early during that period.

Administrator's Report:

- **Current enrollment:** 354 Student count day is Thursday, October 15, determining per pupil funding for the school year . There is still some student transfer activity.
- **SY 20-21 Covid Emergency Plan Status Report:** The DOH guidance matrix for schools is available, and is being revised. We have chosen to implement a hybrid model although we meet the rubric criteria for all in-person learning.

A motion was made by Mr. Bailey to maintain the current plan. The motion was seconded by Ms. Potter.

Discussion: Mr. Bailey asked if the criteria for shutting down was met, would the Board need to ratify the decision made by Mr. Thatcher or Mr. Garcia. Mr. Thatcher agreed that Board ratification would be appropriate. Mr. Bailey also questioned if the school would need to shut down if there was a positive case during a vacation, and if a family member's positive test result would cause a shut down. It was determined that the related student or staff member would need to be tested and isolated while awaiting test results.

- **Kaumana Property Report:** Mr. Thatcher recommended a Kaumana Planning Committee to provide input for projects at the Kaumana property.

A motion was made by Mrs. Hayashi to form a Kaumana Planning Committee to provide input for projects on the Kaumana property co-leased by Connections and CBESS. The motion was seconded by Mr. Bailey.

Discussion: Mr. Thatcher suggested that the committee be comprised of the Governing Board Chair and CBESS Chair (pending the next CBESS meeting and their committee member selection), Mr. Thatcher, Mr. Garcia, and Eric Boyd. Ms. Potter also expressed interest in participating. The motion was approved with consensus.

- **Other Items:** Mr. Thatcher recommended Educational Officers for SY20-21. The designation allows specific staff to handle formal discipline and suspensions. Romeo Garcia, John Thatcher, Eric Boyd and Heather McDaniel were recommended. Mr. Thatcher is the first level of appeal in the event that a parent or student are disputing a disciplinary action. The Governing Board is the final level of appeal.

A motion was made by Mr. Bailey to approve the appointment of John Thatcher, Romeo Garcia, Eric Boyd and Heather McDaniel as Educational Officers for SY 20-21. The motion was seconded by Ms. Fukushima and was approved with consensus.

- **Mr. Thatcher reported that the school is allowing a provision for some employees to work remotely (telework), on a case-by-case basis, with administrative approval.**

A motion was made by Mrs. Hayashi to approve the provision for some employees to telework, with administrative approval. The motion was seconded by Ms. Fukushima, and was approved by majority vote, with one member abstaining. Ms. Potter abstained as a teleworking employee.

- **Mr. Thatcher reported that funding for scheduled raises and retroactive pay for some bargaining units was approved by the legislature, and have become law. Funds have not yet been released. The total amount is approximately \$29,000, which has been budgeted. A determination needs to be made by the Board as to whether to wait for the release of funds before paying out the raises and retroactive pay.**

A motion was made by Mr. Bailey to hold back school funds for retroactive pay and raises temporarily, pending release of funds from the State. The motion was seconded by Dr. Oshiyama and was approved with consensus.

Old Business

- **Administrator Evaluation Process:** Mr. Salmoiraghi shared a draft of the evaluation instrument.

A motion was made by Ms. Potter to approve the first draft of the evaluation instrument for the Administrator Evaluation. The motion was seconded by Mr. Bailey. Discussion: Members discussed appointing Mr. Salmoiraghi, Ms. Fukushima and Mrs. Hayashi as Administrator Evaluation Committee members. The Committee will meet before the next Board meeting to continue to develop the instrument. The motion was approved by majority vote, with one member abstaining. Mr. Thatcher abstained, as administrator to be evaluated.

New Business:

- **Approval of Access To Student Information:** Mr. Thatcher described the new student information system (Power School). The system administrator (Travis Prose, Connections' technology coordinator) will need Board approval for access to all student information.

A motion was made by Ms. Potter to approve allowing access to all student information to Mr. Prose, Connections' technology coordinator, in his role as Power School system administrator. The motion was seconded by Mr. Bailey. Discussion: Mr. Bailey asked for clarification as to Mr. Prose's role. Mr. Thatcher explained that he is a school employee and manages the technology component, including setting up this new student information system. The motion was approved with consensus.

- **Approval of New Substitute Teachers:** none
- **Review and Revision of Governing Board Policies:** tabled.

Next Meeting: November 9, 2020 at 3:30pm.

Adjournment: 5:03 pm.

Respectfully submitted by:
Shinji Salmoiraghi
Connections Governing Board Chair