

Connections Public Charter School
Governing Board Minutes
September 12, 2016
Kress Building, 3rd floor, 3:30pm

Call to Order: Mrs. McClary called the meeting to order at 3:40 pm.

Members Present: Tierney McClary, Heather McDaniel, John Thatcher, William Thorpe, Alvina Kaho'onei, Libby Oshiyama

Members Absent: Jonelle Fukushima, Amanda Uowolo

Other Attendees: none

Guests Present: none

Approval of Agenda:

A motion was made by Mr. Thatcher to approve the agenda, with changes. The motion was seconded by Ms. Kaho'onei, and passed with consensus.

Approval of Minutes for August 15, 2016 Meeting:

A motion was made by Ms. Kaho'onei to accept the minutes from the August 15, 2016 meeting with corrections. The motion was seconded by Mr. Thorpe and was approved with consensus.

Public Input: none

Correspondence & Communication: Mrs. McDaniel reported on receipt of application for liquor license for a nearby business, and informed members of the Liquor Commission hearing date.

Financial Officer's Report: Dr. Oshiyama reported that the account clerk was still working on the Financial Statement for August 2016. The item was tabled until the document could be made available.

Operations Report: no items to report

Administrators Report:

- **Current enrollment: 368**
- **Mr. Thatcher reported on the updated Staff List. The list was reviewed by members.**
A motion was made by Mr. Thatcher to approve the updated list. The motion was seconded by Mr. Thorpe and was approved with consensus.
- **Mr. Thatcher requested that the Board consider a revision of the Conflict of Interest Policy. He will work on a revision for consideration at the next meeting.**
- **Mr. Thatcher reported that the teacher evaluation process has begun. Teachers will be observed at least once during the school year. Teachers are expected to include goals related to the Learning Cultures program. Not all teachers will be evaluated each year, in a random rotation. There is a process for evaluating a teacher who is not scheduled for evaluation in any given year, if there is a concern. The evaluation process is aligned with that used by the DOE.**
- **Mr. Thatcher reported that he met with Mid-Continent Resources for Education and Learning (McREL) representatives to discuss Principal and Teacher Evaluation options.**

A process will begin in December to work with other schools' principals to develop a principal evaluation instrument.

Title I/Student Achievement Report

- **Status of Title I Plans:** The SY 16-17 plan has been accepted. There will be no changes.
- **Student Achievement:** Mr. Thatcher reported that some standardized test scores will be made available to school officials on Sept 23.

Finance Officer's Report: The Financial Statement was presented at 4:00 and reviewed by members.

Approval of Financial Statements: *A motion was made by Ms. Kaho'onei to accept the August, 2016 Financial Statement. The motion was seconded by Dr. Oshiyama, and was approved with consensus.*

The Financial Officer came once since the last board meeting. Purchase Orders were checked for accuracy. Bank statements were reviewed. There were no issues of concern.

Old Business

- **Kaumana Lease Assignment:** nothing to report

New Business:

- **Approval of New Substitute Teacher(s):**
A motion was made by Ms. Kaho'onei to approve two new substitutes. The motion was seconded by Mr. Thorpe and was approved with consensus.
- **Seat Board Members for SY 2016-2017:** *Members continue to communicate with parents to find who would be interested in being a parent representative.*
- **Discipline Policy Revision Proposal:** Mr. Thatcher described the revisions. The primary change is the implementation of interventions as an intermediary process prior to disciplinary actions. Dr. Oshiyama expressed the Policy's parallels with the concept of aloha and kuleana, and expressed support. Mrs. McClary suggested some grammatical edits.
A motion was made by Mrs. McDaniel to approve the Discipline Policy revision. The motion was seconded by Ms. Kaho'onei and was approved with consensus.

Next Meeting: October 10, 2016 at 12:00pm.

Adjournment: 4:40

**Respectfully submitted by:
Heather McDaniel**

Connections Governing Board Secretary