

Connections Public Charter School

LSB Minutes, October 7, 2014

Kress Building, Room 106

Call to Order: Mrs. McClary called the meeting to order at 12:35pm.

Members Present: Heather McDaniel, Tierney McClary, John Thatcher, Alvina Kaho'onei, Amanda Uowolo, Libby Oshiyama, William Thorpe and JoNelle Fukushima,

Members Absent:

Other Attendees: Sandy Kelley as recorder

Guests Present: Rozanne Connell representative from Carbonaro CPA and Associates to discuss the draft audit.

Approval of Agenda:

A motion was made by Mrs. McDaniel to approve the agenda with changes. The motion was seconded by Ms. Fukushima and passed with consensus.

Approval of Minutes for September 8, 2014 Meeting:

A motion was made by Mrs. McDaniel to accept the minutes from the September 8, 2014 meeting with corrections. The motion was seconded by Mr. Thorpe and approved with consensus.

Public Input: none

Correspondence & Communication:

Letters were received from Damien DeMello, parent of Skyler DeMello, to be read at board meeting. The letters recognize middle school teachers Harry Hukkinen, Carol Gray, John Woolverton and Laie Suganuma for their valued support for his son.

Operations Report:

Financial Officers Report:

Dr Oshiyama, as Financial Officer, reviews purchase orders, who ordered, who approved, what was ordered and for how much. By doing this on a regular basis she provides a review of what the money is spent for. Dr. Oshiyama observed, that with limited funding, only the basics are being ordered.

Approval of Financial Statements:

The operations statement for September 2014 was presented and reviewed. The adjustments of the 2014-2015 budget was also reviewed.

A motion was made by Mr. Thatcher to approve the September Operations Statement. The motion was seconded by Ms. Fukushima and approved with consensus.

Business Managers Report:

The draft audit has been received and reviewed. Four recommendations were made by the auditors. Rozanne Connell, auditor with Carbonaro CPA and Associates, came and discussed noted audit issues. There was a discussion of Commission year end performance measure ratios based on year end reports and then on the audit reports. Audit was reviewed by board members page by page.

Administrator report

- School enrollment is 350.
- A small group of Commission staff and members are to meet at the school on Thursday, October 9 to accept testimony on the Commissions draft of administrative rules of practice and procedure. Mr. Thatcher will testify.

Executive Session

A motion was made by Mr. Thatcher to go into executive session at 2:15 pm to discuss a staff complaint. The recorder was asked to stay. The motion was seconded by Mrs. McDaniel and passed with consensus.

Action: None

A motion was made by Ms. Kaho'onei to go out of executive session at 2:30 pm. The motion was seconded by Ms. Fukushima and passed with consensus.

The Board agreed that Mr. Thatcher would meet with parties involved in the staff complaint.

Old Business

Student Achievement – tabled

New Business:

Approval of New Substitutes-

A motion was made by Mr. Thatcher to add 3 substitutes to our preferred substitute list. The motion was seconded by Mrs. McDaniel passed with consensus.

Ratify Enrollment Procedure

A motion was made by Dr. Oshiyama to ratify the school's enrollment procedure, with the addition of sibling and staff priority detail. The motion was seconded by Mrs. Uowolo and passed with consensus.

Ratify Staff list for Rehire SY 2014-2015

A motion was made by Ms. Kaho'onei to ratify the (decision of the Board/ to accept) staff list for rehire as recommended by Mr. Thatcher. The motion was seconded by Mrs. Uowolo and passed with consensus.

Next Meetings: November 3, 2014, 3:30 pm

Adjournment: 2:37 pm

Respectfully submitted by Sandra Kelley, Connections Governing Board Recorder