

**Connections Public Charter School**  
**LSB Minutes, March 21, 2016**  
**Kress Building, 3<sup>rd</sup> floor**

**Call to Order:** Mrs. McClary called the meeting to order at 3:40pm.

**Members Present:** Tierney McClary, Heather McDaniel, Libby Oshiyama, John Thatcher, William Thorpe

**Members Absent:** JoNelle Fukushima, Alvina Kaho'onei, Amanda Uowolo

**Other Attendees:** Sandy Kelley, recorder

**Guests Present:** none

**Approval of Agenda:**

*A motion was made by Mr. Thatcher to approve the agenda . The motion was seconded by Dr. Oshiyama and passed with consensus.*

**Approval of Minutes for February 14 and March 14 Meetings:**

*A motion was made by Mrs. McDaniel to accept the minutes from the February 14, 2016 meeting with corrections. The motion was seconded by Mr. Thorpe and approved with consensus.*

*A motion was made by Mr. Thatcher to accept the minutes from the March 14, 2016 meeting. The motion was seconded by Dr. Oshiyama and passed with consensus.*

**Public Input:** none

**Correspondence & Communication:** none

**Operations Report**

**Financial Officer's Report:**

The Financial Officer came twice since the last board meeting. Purchase Orders were checked for accuracy. Bank statements were reviewed. Nothing was found to be unusual.

**Approval of Financial Statements:**

*A motion was made by Mr. Thorpe to accept the February 2016 Operations Statement. The motion was seconded by Mrs. McDaniel and passed with consensus.*

**Business Manager's Report:**

Since the last Board meeting the school has received more Federal Impact Aid than expected. The amount is almost \$66,000 more than budgeted. We have also received more SPED funds than anticipated because of the need for coaches for 2 elementary students and one middle school student.

Currently, if we stay within our budget, we will have more than 60 days cash on hand at the end of the fiscal year. Sixty days cash is approximately \$419, 000.

As of March 15, 11<sup>th</sup> graders will have finished the ACT testing.

One Epicenter task has been submitted since the last board meeting. The Second Quarter Financial Statement was submitted on 2/8/16, long before the March 15 due date.

The Business Manager will be retiring at the end of the month and wishes to express her appreciation for the opportunity to have worked these years with such a great staff. She thanks Mr. Thatcher for his support of her all these years as well.

*A motion was made by Mr. Thatcher to change the **Business Manager's Report** agenda item to **Operations Report** in future agendas and meetings. The motion was seconded by Dr. Oshiyama and passed with consensus.*

### Administrators Report:

- **Current enrollment: 344**
- **Mr. Thatcher reported on bills in the legislature that can affect charter schools.**
- **Discussed who may be the new Director of the Commission office**

### **Title I**

- **Status of Title I Plans: Our fiscal plan will be due in the beginning of April. Learning Cultures was discussed. This concept will be put into the Title I plan for 2016-2017. We are looking to move in a new direction and to set up some systems in our school that will take us into the next era of education.**
- **Student Achievement: Student achievement will definitely change with the adopting of the Learning Cultures model.**

### Old Business

- **Kaumana Lease Assignment: Documents have been submitted to the attorney and he will work on them as needed to add CBESS to the Kaumana property lease.**

### New Business:

- **Approval of New Substitute Teacher(s): none**
- **Position Change/Job Description**

#### **Executive Session**

*A motion was made by Mr. Thatcher to go into Executive Session at 4:30 pm. to discuss personnel matters. Mrs. Kelley was asked to stay. Mrs. St George will participate if she arrives in time. The motion was seconded by Dr. Oshiyama and passed with consensus.*

*Action: It was passed, unanimously, to approve the establishment of the General Professional IV position with Mrs. McDaniel recusing herself from the discussion and vote.*

*Action: It was passed, unanimously, to approve the establishment of the Administrative Services Assistant position with Mr. Thatcher recusing himself from the discussion and vote.*

*A motion was made by Mr. Thorpe at 5:00pm to go out of Executive Session. The motion was seconded by Dr, Oshiyama and passed with consensus.*

- **Kress Building Lease Modification: A proposal is being developed to present to CBESS to take the space that the church is subleasing. Incentive for CBESS to agree to this would be an agreement between the school and CBESS to jointly use the Kress Building.**

*A motion was made by Dr. Oshiyama to authorize Mr. Thatcher to sign the Joint Use Agreement for use of the Kress building, between the school and CBESS. The motion was seconded by Mr. Thorpe and passed with consensus.*

**Next Meeting: April 11, 2016 3:30pm**

**Adjournment: 5:10 pm**

**Respectfully submitted by Sandra Kelley, Connections Governing Board Recorder**