

**Connections Public Charter School**  
**Governing Board Minutes**  
**January 9, 2017 draft**  
**Kress Building, 3<sup>rd</sup> floor, 3:30 pm**

**Call to Order:** Mrs. McClary called the meeting to order at 3:50 pm.

**Members Present:** Tierney McClary, Heather McDaniel, John Thatcher, William Thorpe, Alvina Kaho'onei

**Members Absent:** Amanda Uowolo, Jonelle Fukushima

**Approval of Agenda:**

*A motion was made by Ms. McDaniel to approve the agenda, with changes. The motion was seconded by Ms. Kaho'onei and was passed with consensus.*

**Seating of New Member:**

**Mrs. McDaniel reported on the process for electing a parent representative.**

*A motion was made by Mr. Thatcher to seat Mrs. Alison Villiarimo as Parent Representative for the remainder of the 2016-2017 school year. The motion was seconded by Mr. Thorpe and was approved with consensus.*

**Approval of Minutes for December 12, 2016 Meeting:**

*A motion was made by Ms. Kaho'onei to accept the minutes from the December 12, 2016 meeting with corrections. The motion was seconded by Mr. Thatcher and was approved with consensus.*

**Public Input:** none

**Correspondence & Communication:** none

**Financial Officer's Report:** none (Dr. Oshiyama did not attend.)

**Members reviewed and discussed the Operations Statement.**

*A motion was made by Mrs. McDaniel to accept the December 2016 Operations Statement. The motion was seconded by Mr. Thorpe and was approved with consensus.*

**Operations Report:**

- Mrs. McDaniel reported that the Commission has requested the calendar for next school year. A draft will be considered later in the meeting.
- Mrs. McDaniel recommended that the Board will need to designate additional check signers.
- We have received the 2<sup>nd</sup> state per pupil allocation for this school year, in the amount of \$717,763.00. The revised per pupil amount is \$7089 per student. With the initial budget based on \$6846 per pupil and projected enrollment of 360, this increased amount times 377 students adds \$207,993.00 to the 2016-2017 budget.
- The Networking and Telecommunications account was unusually high in December, \$4503.13. Typically the amount is around \$1200. This was due to a change in the billing system for TWC. We were formerly billed by the local TWC. The mainland TWC Business Class now handles billing. The amount in December's Operations Statement was for service July to December 2016.
- Connections will most likely not continue receiving USDA Foods and DOD fresh fruits and vegetables entitlements that were awarded. Because of a new USDA regulation, the vendor would need to agree to be a processor, requiring participation in USDA inspections and monthly reports. Also, the contract would need to be amended. We can consider the option for next year at contract renewal time. The award was approximately \$14,000 annually, which was spent by the vendor and credited against our food service invoices. As of December, the entitlement balance remaining was \$4293.32. The change will not affect our expenses, but will affect our income.

- Mrs. McDaniel shared a list of Commission compliance tasks.

#### **Administrators Report:**

- **Current enrollment: 374**
- **Mr. Thatcher reported that the re-authorization document is complete. The maximum is a 5yr contract, based on operations and financial reports. Academic performance is another component, using two different tests' data. All schools had poor reports. The process is being reviewed. BOE has passed the new administrative rules. The Attorney General's office is reviewing it for form. If adopted, multiple authorizers will be allowed. Hawaii County is interested being an authorizer. Mr. Thatcher and other principals met with the Mayor Harry Kim, who is very interested.**
- **Mr. Thatcher reported on an upcoming meeting at Laupahoehoe CPCS to discuss contract negotiations.**
- **Innovative Schools Network (ISN) conference will be in Waimea on January 21, 22. Student work will be showcased. Mr. Thatcher will attend with some Connections students and staff.**

#### **Title I/Student Achievement Report:**

- **Status of Title I Plan: Mr. Thatcher reported that the format for the new plan will be approved by the 17<sup>th</sup> of January. Student-centered classes rather than teacher-centered classes is a focus, as well as ongoing training and implementation of the Learning Cultures model.**
- **Student Achievement: Mr. Thatcher reported on Connections' student success when compared to schools of similar demographics.**

#### **Old Business**

- **SY 2017-2018 Calendar: Mrs. McDaniel presented a draft calendar for next school year. Input was previously solicited from staff. Members discussed the draft.**

*A motion was made by Ms. Kaho'onei to approve the draft calendar for next school year (attached). The motion was seconded by Mr. Thorpe and was approved with consensus.*

#### **New Business:**

- **Approval of New Substitute Teacher(s):**  
*A motion was made by Mr. Thatcher to approve two new substitutes. The motion was seconded by Mr. Thorpe and was approved with consensus.*
- **Review and Revision of Governing Board Policies: tabled.**

**Next Meeting: February 13, 2017 at 3:30 pm.**

**Adjournment: 4:45pm**

**Respectfully submitted by:**

**Heather McDaniel**

***Connections Governing Board Secretary***