Connections Public Charter School

LSB Minutes, February 14, 2016 Kress Building, Room 107

<u>Call to Order</u>: Tierney McClary called the meeting to order at 3:40 pm.

Members Present: Heather McDaniel, Libby Oshiyama, John Thatcher, William Thorpe, Alvina

Kaho'onei, and Amanda Uowolo

Members Absent: JoNelle Fukushima

Other Attendees:

Guests Present: Eric Boyd

Approval of Agenda:

A motion was made by Ms. Kahoonei to approve the agenda, with changes. The motion was seconded by Mr. Thatcher and passed with consensus.

Approval of Minutes for November 16, 2015 Meeting:

No meeting was held in January due to lack of quorum

A motion was made by Mrs. Uowolo to accept the minutes from the November 16, 2015 meeting, with corrections. The motion was seconded by Ms. Kaho'onei and approved with consensus.

Public Input: None

2017 Graduation Requirements

Mr. Boyd provided information regarding Connections' graduation requirements, to align with DOE requirements.

Correspondence & Communication:

Operations Report

Financial Officer's Report:

Ms. Oshiyama reviewed the expenditures, and observed no significant issues. Records were appropriate. Monies spent continue to support student achievement.

Approval of Financial Statements:

Operations statement were viewed for December 2015 and January 2016

A motion was made by Mrs. McDaniel to accept the December 2015 Operations Statement. The motion was seconded by Mr. Thatcher and passed with consensus.

A motion was made by Mr. Thorpe to accept the January 2016 Operations Statement. The motion was seconded by a Mrs. Uowolo and passed with consensus.

Business Manager's Report:

Four Epicenter tasks were submitted to the website since the last Board meeting. Those tasks are Title I 15-16 Revision Approval documentation, Full Time Equivalency (FTE) for all staff, Crime Related Incidents Policies & Procedures and Uniform Information Practices("UIPA") Semiannual Summary Log FY2016 and are available for review available for review.

Allocations received through the Commission office are standardly received through ACH transfer to the FHB account. Transfers received currently have been Title I reimbursements, SPED payments

for substitutes for Special Education teacher to go to a training and an ERATE credit. ERATE credits are part of a program that helps schools pay for their phone and internet expenses. We get credit for up to 80%. This is based on our Free and Reduce Lunch percent.

The Affordable Care Act spreadsheet for IRS reporting was completed and uploaded to Ceridian payroll the end of December 2015. All employees paid by Connections will receive a form stating their information regarding health insurance. This is a federal requirement under "Obama Care".

Administrators Report:

- Current enrollment: 349
- BOE voted, after its Listening Tour with charter schools, to collect information to determine whether to further investigate Commission activities. They also voted to move forward with establishing multiple authorizers.
- Mr. Thatcher will continue to keep the Governing Board informed of the status of pertinent legislative bills.
- HSTA teacher bonuses funding issues have still not been settled, and may result in grievances.
- BLNR has approved the school's request to have the Kaumana lease reassigned to CPCS and CBESS, assuring the security of the lease term.
- Impact Aid is still pending, and the delay is being questioned by Commissioners. It is possible that it will approved for distribution at the Commission's next meeting, February 11.
- Additional required BOE policies were discussed, and will be modified for approval: 2104, 1710-7, 4610

Title I

• Status of Title I Plans: Changes are pending and may apply in a year.

New Business:

- Approval of New Substitute Teacher(s): none
- Business Manager Job Description

Next Meeting: March 14, 2016

Adjournment: 5:10pm

Respectfully submitted by:

Heather McDaniel , Connections Governing Board Secretary