

Connections Public Charter School
Governing Board Minutes
November 18, 2019
Kress Building, 3rd floor, 3:30 pm

Call to Order: Dr. Oshiyama called the meeting to order at 3:35 pm.

Members Present: Heather McDaniel, John Thatcher, Alvina Kaho'onei, Shinji Salmoiraghi, Libby Oshiyama

Members Absent: Yvette Hansen, Damon Murphy, Damien DeMello, Jr., Jonelle Fukushima

Guests: Kathy Booth, Kate Wines

Approval of Agenda:

A motion was made by Mrs. McDaniel to approve the agenda. The motion was seconded by Ms. Kaho'onei and was approved with consensus.

Administrator's Report:

- **Current enrollment:** 352
- **Mr. Thatcher reported on an issue with the Wellness Policy and possible violation by an employee. Guests reported that the employee asked them to attend on employee's behalf, and requested that they take notes. Mr. Thatcher asked for clarification about what the guests knew about the incident, in order to determine what could be discussed without breaching confidentiality. Guests reported to have no knowledge, and were only asked to take notes. The Wellness Policy was clarified for members and guests. A motion was made by Mr. Thatcher to go into executive session at 4 pm to discuss personnel matters. The motion was seconded by Mr. Salmoiraghi and was approved with consensus. A motion was made by Mrs. McDaniel at 4:20 to go out of executive session. The motion was seconded by Mr. Salmoiraghi and was approved with consensus. A motion was made by Ms. Kaho'onei to direct Mr. Thatcher to investigate an employee regarding a possible Wellness Policy violation, and to bring the result of his investigation to the Board at the next meeting. The motion was seconded by Mr. Salmoiraghi and was approved with consensus. A motion was made by Ms. Kaho'onei to reclassify Cheryl Gravela as Business Manager. The motion was seconded by Mr. Salmoiraghi and was approved with consensus.**
- **Mr. Thatcher reported on receiving notice from the DOE of funding procedure change for Special Education resources. Schools will now receive funds rather than being allotted positions.**

Approval of Minutes for September 9, 2019 meeting: Members reviewed minutes from the September 9, 2019 meeting.

A motion was made by Ms. Kaho'onei to accept the minutes from the September 9, 2019 meeting, with changes. The motion was seconded by Mr. Salmoiraghi and was approved with consensus.

Public Input: none

Correspondence & Communication: none

Commission School Lead Report: tabled

Operations Report:

Operations Status:

- Mrs. McDaniel reported that fundraising revenue will be deposited to CPCS rather than the non-profit CBESS.
- Mrs. McDaniel presented a preliminary draft of the SY 2020-2021 calendar, to be presented to staff for input.

Financial Officer's Report:

Dr. Oshiyama noted some detail from the September 2019 Operations Statement.

Members reviewed and discussed the Operations Statement for September, 2019.

Approval of Financial Statements:

A motion was made by Mrs. McDaniel to accept the Financial Statements for September, 2019. The motion was seconded by Ms. Kaho'onei and was approved with consensus.

Title I/Student Achievement Report:

- **Student Achievement:** Mr. Thatcher reported that last year's test scores improved across the grades. The improvement is attributed to personalized learning practices. There have been changes in teachers' student advisories assignments to support teacher/student relationships.

Old Business

- **Administrator Evaluation Process:** Mr. Salmoriaghi reported he is awaiting core duties of principals information.

New Business:

- **Approval of New Substitute Teachers:** Four requests were presented for adding to the list of substitute teachers.

A motion was made by Mrs. McDaniel to add four people to Connections' list of substitute teachers. The motion was seconded by Ms. Kaho'onei and was approved with consensus.

- **Review and Revision of Governing Board Policies:** Members discussed a change to the criteria and requirements for Governing Board membership.

A motion was made by Mrs. McDaniel to allow motions from any member present. Specified voting members composition will comply with the one-third rule (no more than one third of voting members are employees, related to employees, or former employees within one year). Voting members will be specified at the beginning of each meeting. The motion was seconded by Mr. Salmoiraghi and was approved with consensus. Changes will be submitted to the Charter Schools Commission.

Members discussed updating the Wellness Policy with current committee members. The Policy will be disseminated to staff with a reminder that everyone signed a Personnel Policy including an agreement to comply with all school policies.

Next Meeting: Dec 16, 2019 at 3:30 p.m.

Adjournment: 5:15 pm.

Respectfully submitted by:

Heather McDaniel

Connections Governing Board Secretary