

Connections Public Charter School
LSB Minutes, September 14, 2015
Kress Building, Cafeteria

Call to Order: Dr. Oshiyama called the meeting to order at 3:33pm.

Members Present: Heather McDaniel, Libby Oshiyama, John Thatcher, William Thorpe, JoNelle Fukushima and Amanda Uowolo

Members Absent: Tierney McClary and Alvina Kaho'onei

Other Attendees: Sandy Kelley as recorder

Guests Present: none

Approval of Agenda:

A motion was made by Mrs. McDaniel to approve the agenda. The motion was seconded by Ms. Fukushima and passed with consensus.

Approval of Minutes for August 24, 2015 Meeting:

A motion was made by Mrs. McDaniel to accept the minutes from the July 17, 2015 meeting with corrections. The motion was seconded by Mr. Thorpe and approved with consensus.

Public Input: none

Correspondence & Communication:

Mrs. McDaniel received an email from Mrs. McClary which stated that she would not be available to attend any Governing Board meeting until January 2016.

Operations Report

Financial Officer's Report:

The Financial Officer came twice since the last board meeting. The July bank statement, petty cash and purchase orders were reviewed. The bulk of the purchase orders were for Title I expenditures and building repair and maintenance.

Approval of Financial Statements:

A motion was made by Mrs. McDaniel to accept the August 2015 Operations statement. The motion was seconded by Ms. Fukushima and passed with consensus.

Business Manager's Report:

The Business Manager provided the copy of the Epicenter tasks submitted for review by board members.

Epicenter tasks submitted since last meeting: Ell plan, Teacher Licensure Task I(unlicensed teacher list to Hawaii Teachers Standards Board – HTSB), Teacher Licensure Task 2(Lists of teachers who are licensed and unlicensed, for the Commission office), Copy of Non-HQT Parent Letter Notification, Governing Board Membership Roster, Governing Board Schedule of Board Meetings for SY 15-1 , Schedule of Expenditures of Federal Awards(SEFA)Report, and Unaudited Financial Statements (SY 14-15)

DHS Licensing for our before and after school programs is progressing. There is some painting to be done and fences to remove and we will be ready for the inspection.

Administrators Report:

- **Current enrollment: 358**
- **Student Achievement:**
2015 was the beginning of a new standardized test. There is a new norming period(scores always go down). Our school will be compared to others schools that are our size and grade range. We are following the same pattern as the state, the other charter schools and the districts on our side of the Big Island.
- **Enrollment Policy and Enrollment Application:** Our Enrollment form and Policy has been approved by the Commission
- **Other items:**
The State Deputy Attorney General, Carter Siu, has signed on to the Kaumana case. He has filed all the papers that he has needed to in our appeal to get a special use permit to build a school on state land.
- **21st Century Learning Center Grant did not meet the deadline (because of extenuating circumstances) The good news is the work has been done and will be ready for next years submitting.**
- **Recharter:** Our charter expires June 2017
- **Teachers union:** All teachers will receive pay for 21 hours of staff development to be after school (IE; formative assessment etc.)
- **2015-2016 Calendar:** Starting to look at what the calendar will look like for SY 16-17

A motion was made by Mrs. McDaniel to grant a variance to the Governing Board's Conflict of Interest Policy regarding an "...employee using paid leave while an immediate family member serves as a substitute in their role as a Connections employee". Ms. Jerri Potter will substitute for middle school teacher Kelly Potter during her absence due to pregnancy and birth of her child. The motion was seconded by Mrs. Uowolo and passed with consensus.

Old Business

- **Kaumana Lease Assignment:** A letter was sent by Board President Mrs. McClary to the Board of Land and Natural Resources(BLNR) requesting CBESS be added as co-lessee. A new lease will have to be entered into having both Connections and CBESS 's names on the lease.

A motion was made by Mrs. McDaniel to ratify the request to the BLNR to add CBESS to the lease on the Kaumana property. The motion was seconded by Mr. Thatcher and passed with consensus.

New Business:

- **Seat New Members SY 15-16**

A motion was made by Mr. Thatcher to seat the board for SY 15-16. The motion was seconded by Mrs. McDaniel and passed with consensus.

- **Vice Principal Job Description:** tabled
- **Educational Officers' Duties and Responsibilities:** tabled
- **Attendance Policy review:**

A motion was made by Mrs. Uowolo to accept the changes to the Attendance Policy. The motion was seconded by Ms. Fukushima and passed with consensus.

- **Approval of New Substitute Teacher(s):**

A motion was made by Mr. Thatcher to add Jerri Potter to substitute list. The motion was seconded by Mr. Thorpe and passed with consensus.

Next Meeting: October 19, 2015

Adjournment: 4:54pm

Respectfully submitted by Sandra Kelley, Connections Governing Board Recorder