

Connections Public Charter School

LSB Minutes, April 13, 2015

Kress Building, Cafeteria

Call to Order: Mrs. McClary called the meeting to order at 3:50 pm.

Members Present: Heather McDaniel, Tierney McClary, William Thorpe, Amanda Uowolo, JoNelle Fukushima, Libby Oshiyama and Eric Boyd as proxy for John Thatcher

Members Absent: John Thatcher and Alvina Kaho'onei

Other Attendees: Sandy Kelley as recorder

Guests Present: none

Approval of Agenda:

A motion was made by Ms. Fukushima to approve the agenda with changes. The motion was seconded by Mrs. Uowolo and passed with consensus.

Public Input: Laie Sukanuma, Connections Middle School teacher, gave input for a calendar change.

Approval of Minutes for February 9, 2015 Meeting: (There was no meeting in March 2015)

A motion was made by Mrs. McDaniel to accept the minutes from the February 9, 2015 meeting with corrections. The motion was seconded by Ms. Fukushima and approved with consensus

Administrators Report:

Other items: Ms. Sukanuma is requesting to add a professional development day for teacher collaboration on Friday, May 22, 2015. This is the Friday before Memorial Day weekend. A PD day will allow for all staff members to align their thinking and teaching and develop skills. There would be learning how to effectively collaborate with colleagues to support student learning, enhance teachers skills at integrating new resources into curriculum development and less planning and strengthening the communication between teachers and other staff to improve teachers and principals effectiveness in raising student achievement.

A motion was made by Mrs. McDaniel to approve a calendar change to include an extra PD day on Friday, May 22, 2015 for the purpose of curriculum collaboration and accommodating changes needed for next year. All staff will be expected to attend. The motion was seconded by Dr. Oshiyama and passed with consensus.

Student Achievement – tabled

Seat New Members for remainder of SY 2014-2015 – A community seat is open

Correspondence & Communication:

The Board reviewed the audit engagement letter from Carbonaro CPA.

It was discussed staying with the same auditors. Members believe they are excellent and know charter schools in Hawaii.

New Business:

School day schedule proposal:

It was discussed to move elementary school schedule for K-8 to start at 8:15 am and end at 2:45 pm.

The discussion continued with having HS start after elementary. A before-school program to include tutoring help would start early and more students would have access to breakfast before the school day starts.

A motion was made by Ms. Fukushima to approve modifying the school schedule for SY 2015-2016 as needed to accommodate the before-school program and K-12 Students. The motion was seconded by Mrs. McDaniel and passed with consensus.

Personnel Policy

A motion was made by Mr. Thorpe to rename the Staff Guidelines to Connections Personnel Policy. The motion was seconded by Dr. Oshiyama and passed with consensus.

Operations Report:

Financial Officers Report:

The Fiscal Officer came once since the last meeting to review Purchase Orders, bank statements and petty cash. Records were found to be appropriate.

Approval of Operations Statements:

A motion was made by Mrs. McDaniel to accept the February 2015 Operations statement. The motion was seconded by Mr. Thorpe and passed with consensus.

A motion was made by Ms. Fukushima to accept the March 2015 Operations statement. The motion was seconded by Mrs. Uowolo. The motion was seconded by Dr. Oshiyama and passed with consensus

Business Managers Report:

The Board is currently waiting to hear if its Enrollment Policy has been accepted by the Hawai'i State Charter School Commission office.

The Commission has notified the school that DHS licensing will be required for any before and after school programs held on our campus. Mrs. Kelley and Mr. Thatcher are working on the paperwork required.

The State Auditors office inquired about a visit to the school and has questions about the school's audited financial reports from the past two years.

Administrator Report

School enrollment is 343.

Old Business

Leadership Team Report – tabled

HSTA Grievance report -tabled

New Business:

A motion was made by Mrs. McDaniel to go into executive session at 5:12 pm to discuss a personnel matter. The recorder was asked to stay. The motion was seconded by Mr. Thorpe and passed with consensus.

No Action

A motion was made by Mr. Boyd to go out of Executive Session at 5:17 pm. The motion was seconded by Mr. Thorpe and passed with consensus.

Approval of New Substitute Teacher

A motion was made by Dr. Oshiyama to add one new substitute to our preferred sub list. The motion was seconded by Mr. Boyd and passed with consensus

**Next Meetings: May 11, 2015, 3:30pm
 June 8, 2015**

Adjournment: 5:18pm

Respectfully submitted by Sandra Kelley, Connections Governing Board Recorder